

Fort Lawton Reuse Plan Community Meeting

Organizing Workshops

March 13, 2008

Brian Sullivan, SHA

Agenda: Stakeholder Process

1. **Introductions** (*Fill out nametags.*) 7-7:15
2. **Project Update:** Community Meeting, February 25 7:15 -7:30
 - Introduction of Development Team
 - Goals Statement and Project Vision: “*Creation of a Model Community that is livable, diverse, green and fits into the surrounding neighborhood.*”
 - Commitment to Input from Magnolia Community and other Stakeholders
 - Schedule
 - Stakeholder Process Overview
 - Questions and Answers
3. **Stakeholder Process Discussion:** 7:30
 - **Facilitation Approach.** Good listening, documentation, the ‘parking lot’, opportunities for all to participate.
 - **Three Concepts of Outreach**
 1. Stakeholder Workshops
 2. Information Presentations
 3. Public Access to Reuse Information (including input.)
 - **Stakeholder Workshops** 7:35 - 8:05
 1. Identify Key Stakeholder Groups
 2. Identifying Point persons for each group to participate and to relay information to their broader group.
 3. Concepts for schedule for the workshops schedule.... including the best time of a week to meet, length of workshops, where, numbers, etc.
 - **Information Presentations** 8:05 - 8:15
 1. Identify which Stakeholder Groups may want ‘update’ presentations and at what time in overall process.
 2. Develop Process so all group members can easily access materials at any time.
 - **Public Access and Outreach** 8:15 - 8:35
 1. Best Notification methods?
 2. Best Way to Provide Access to materials?
 3. Provide opportunities for stakeholders who do not attend workshops to participate, etc.
 - **Tours?** 8:35 – 8:45
 1. Identify Tours of communities or Housing by any of the partners to help familiarize stakeholders with housing types that may be built at Ft. Lawton
 - **Other Stakeholder Concepts?** 8:45 - 8:50
4. **Next Meeting / Tours.** 8:50 - 8:55
5. **How Could We Improve This Meeting?** (*Cards*) 8:55 – 9:00

Stakeholder Worksheet

Name

Organization

Contact Information

1. **Project Update:** Community Meeting, February 25
Questions? Comments?

2. **Stakeholder Process Discussion:**

• **Facilitation Approach.** _____ Comments / Questions / ideas?

• **Stakeholder Workshops:** _____

• **Information Presentation:** _____

• **Public Access and Outreach:** _____

• **Tours?** _____

• **Other Stakeholder Concepts?** _____

3. **Next Meeting / Tours.** _____

4. **How Could We Improve This Meeting?** _____

5. **Parking Lot.** _____