

# Neighborhood Planning Advisory Committee

June 16, 2009, 6:15 pm – 8:30 pm

City Hall, Bertha Knight Landes Room

600 4th Ave, Seattle, WA 98124

## AGENDA

@_PM	ITEM	Lead(s)
6:00	"Meet-and-Greet" (optional, for those who can arrive early)	
6:15	Welcome/Introductions/Review Agenda	Irene Wall, NPAC Acting Co-Chair Josh Brower, NPAC Acting Co-Chair
6:20	<p>Conversation with Councilmember/PLUNC Chair Sally Clark</p> <ul style="list-style-type: none"> <li>Does PLUNC perceive that the neighborhood planning process is going well? What, if any, changes would you recommend?</li> <li>Which of the NPAC tasks included in the resolution and ordinance are the top priorities for PLUNC?</li> <li>What is PLUNC hoping will result from the sector open houses that NPAC is called upon to co-host with the Seattle Planning Commission? What will be done with the Status Reports and "State of the Neighborhoods" Report?</li> <li>What is the City's vision for neighborhood planning beyond 2010? Is some or all of it "preordained?" To what degree will NPAC's advice influence that vision?</li> </ul>	<p>Councilmember Clark NPAC</p> <p><i>NPAC Co Chairs have submitted these questions to Sally Clark in preparation for our meeting. There will be time for dialogue with her on these and other questions/issues.</i></p>
7:10	Review Materials/Approve Summary	Michael Kern, Triangle Associates
7:20	<p>Status Report Subcommittee/Open House Subcommittee</p> <ul style="list-style-type: none"> <li>Joint Subcommittee Report</li> <li>Full Committee Discussion</li> <li>Full Committee Decision(s)</li> </ul>	Status Report and Open House Subcommittees, NPAC
8:10	Public Comment	Michael Kern, Triangle Associates
8:15	<p>Next Steps/Final Thoughts</p> <ul style="list-style-type: none"> <li>July Agenda Items</li> <li>Open Discussion</li> </ul>	Irene Wall, NPAC Acting Co-Chair Josh Brower, NPAC Acting Co-Chair Michael Kern, Triangle Associates
8:30	Adjourn	Irene Wall, Josh Brower, NPAC Acting Co-Chairs

## **DISCUSSION GROUND RULES**

*In order to ensure that the Committee's discussions and deliberations are efficient, productive and civil, the Committee, City and facilitator all agree to abide by the following discussion ground rules. The Committee grants the facilitator the permission to remind the group of these ground rules when needed.*

### **Be Respectful**

- One person speaks at a time.
- Listen when others are speaking, avoid interrupting and side conversations.
- Keep comments brief so everyone gets a chance to share their thoughts and don't repeat or rephrase what others have already said. Avoid dominating the discussion.
- Ask the speaker to be louder or repeat a comment if you did not hear it clearly.
- Allow time for interpreters when present.
- Hear and respect minority opinions.
- Good allies speak up. Members are encouraged not to ignore inappropriate behavior

### **Be Constructive**

- Acknowledge that all participants bring with them legitimate purposes, goals, concerns and interests, whether or not you are in agreement with them.
- Act in "good faith," seeking to resolve conflicts and identify solutions. Come with the sense that this is a gathering of bright minds working toward a common goal.
- State concerns and interests clearly, listen carefully to and assume the best in others. Leave negative assumptions and attitudes at the door.
- Share comments that are solution focused, rather than repeating past discussions.
- It is OK to disagree.
- It is not OK to make personal attacks or slanderous statements.
- Minimize the use of jargon and acronyms, define and explain when used.
- Work towards consensus. Be willing to compromise.
- Ask for clarification when uncertain of what another person is saying. Ask questions rather than make assumptions.
- If you have a problem with a particular person, take the matter up with that person directly. Talking behind backs does not build community. If unable to resolve the difference, seek assistance from the Chair(s) and/or facilitator.

### **Be Productive**

- Begin and end meetings on time.
- Respect time constraints.
- Adhere to the agenda as much as possible, focusing on the subject at hand.
- Volunteer for the tasks at hand.
- Bring a sense of humor and have fun.