



Volunteer Registration and Service Agreement

Instructions: Print or Type Responses		Mark with "X" where appropriate	
1. Name (<i>first, middle, last as you want it in records</i>):		2. Phones Day: _____ Evening: _____	
2. Date of Birth:		4. E-mail:	
5. Street address (include apartment number):		6. City:	7. State: 8. Zip:
9. Emergency Contact Information (Name and Phone Number)			
10. Is there any other pertinent information that we should know about you?			
11. At which facility/park would you like to volunteer?		12. If you represent a group, please provide its name.	
12. Indicate the type of volunteer work you are interested in:			
General	Parks Maintenance	Recreation:	
<input type="checkbox"/> docent	<input type="checkbox"/> ecological restoration	<input type="checkbox"/> coach	
<input type="checkbox"/> computer work	<input type="checkbox"/> GSP forest steward	<input type="checkbox"/> mentoring	
<input type="checkbox"/> special event assistance	<input type="checkbox"/> "Friends of" site leader	<input type="checkbox"/> before/after school program	
<input type="checkbox"/> office work	<input type="checkbox"/> ongoing steward	<input type="checkbox"/> sports programs	
<input type="checkbox"/> writing (grants, newsletters)	<input type="checkbox"/> one-time-only project	<input type="checkbox"/> pool assistance	
<input type="checkbox"/> mailings	<input type="checkbox"/> trail maintenance	<input type="checkbox"/> day camps	
<input type="checkbox"/> graphic arts <input type="checkbox"/>	<input type="checkbox"/> off leash program	<input type="checkbox"/> arts/crafts programs	
<input type="checkbox"/> facility upkeep	<input type="checkbox"/> litter clean up	<input type="checkbox"/> late night program	
<input type="checkbox"/> Other: please indicate:			
Availability: _____			

13. Valid/current WA State Driver's License? <input type="checkbox"/> Yes <input type="checkbox"/> No CPR? <input type="checkbox"/> Yes <input type="checkbox"/> No First Aid? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Volunteers are not considered to be City of Seattle employees for any purposes. Injury compensation is provided as described in the Service Agreement. Volunteer service is considered to be creditable work experience. The data furnished on this form is furnished voluntarily and will only be used to contact, interview, and place volunteers in their work assignments.

Recreation volunteers please return to: Staff at the recreation center where you will volunteer	Parks volunteers please return to: Aretha Alexander, Volunteer Programs, MS#14 Seattle Parks and Recreation, Westbridge Operations 4209 W. Marginal Way SW Seattle, WA 98106-1211
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I. SERVICE AGREEMENT FOR PARKS AND RECREATION VOLUNTEERS

The City of Seattle, acting by and through its Department of Parks and Recreation (“Department”) and _____ (“Volunteer”) agree as follows:
(print name)

1. The Department shall:
 - a. Provide the Volunteer with the training, supervision, staff support, work space, and materials as the Department deems necessary to enable the Volunteer to perform his/her donated support services.
 - b. Provide the Volunteer (1) \$25,000 insurance for an injury incurred while volunteering and (2) personal liability insurance coverage (limit \$1,000,000 per occurrence) at no cost to the Volunteer for claims arising out of the Volunteer’s service as a registered Volunteer. This coverage will not apply to the Volunteer’s use of automobiles; furthermore, it is secondary to any other insurance the Volunteer has.
 - c. Appear and defend a claim or lawsuit made against the Volunteer personally arising in the scope and course of carrying out an assignment as authorized by Seattle Municipal Code § 54.64.100.
 - d. Authorize Volunteer to drive a City vehicle when required to perform official City business at Department’s request, subject to volunteer providing evidence of a Washington State driver’s license and signing the Driving Guidelines document. If a claim or legal action arises out of an accident involving the Volunteer’s authorized use of a City vehicle, the Department will request that City’s Corporation Counsel defend the action, in accordance with the provisions of Seattle Municipal Code § 4.68.030 and the Driving Guidelines document.

2. The Volunteer shall:
 - a. Abide by and conform to Department policies relating to appearance, discipline, attendance, caliber of work, and written and oral directives.
 - b. Be personally responsible for prompt and accurate recording of his/her hours of actual work in the format provided by the Department. Failure to do so may result in loss of benefits.
 - c. Notify the Department when circumstances dictate termination of his/her volunteer service if prior to the date agreed upon in Section 3.
 - d. Indemnify and hold the City of Seattle free and harmless from all liability arising out of all claims, demands, losses, damages, action, or judgments of every kind and description which may occur to or be suffered by the Volunteer by reason of activities arising out of this agreement, except as stated in 1c and 1d above.

3. This agreement will be terminated upon written notice by either party to the other.

Volunteer Signature: _____ Date: _____

Parent or Guardian
Signature (if volunteer under 18): _____ Date: _____

II. DEPARTMENT

Supervisor Signature: _____

Supervisor Title: _____

Volunteer Position: _____ Position Location: _____



Seattle Parks and Recreation

100 Dexter Avenue North
Seattle, WA 98109

APPLICANT DISCLOSURE PURSUANT TO CHAPTER 486. LAWS OF 1987

Location _____

Supervisor _____

Social Security No. _____

Answer YES or NO to each listed item. If the answer is YES to any item, explain in the area provided, indicating the charge or finding, the date and the court(s) involved.

1. Have you ever been convicted of any crimes against persons as defined in Section 1 of Chapter 486, Laws of 1987, and listed as follows: Aggravated murder; first or second degree murder; first or second degree kidnapping; first, second, or third degree assault; first, second or third degree rape; first, second, or third degree statutory rape; first or second degree robbery; first degree arson; first degree burglary; first or second degree manslaughter; first or second degree extortion; indecent liberties; Incest; vehicular homicide; first degree promoting prostitution; communication with a minor; unlawful imprisonment; simple assault; sexual exploitation of minors; first or second degree criminal mistreatment?

ANSWER _____

IF YES, EXPLAIN BELOW.

2. Have you ever been found in any dependency action under RCW 13.34.030(2) (b) to have sexually assaulted or exploited any minor or to have physically abused any minor?

ANSWER _____

IF YES, EXPLAIN BELOW.

3. Have you ever been found by a court in a domestic relations proceeding under Title 26 RCW to have sexually abused or exploited any minor or to have physically abused any minor?

ANSWER _____

IF YES, EXPLAIN BELOW.

4. Have you ever been found in any disciplinary board final decision to have sexually abused or exploited any minor or to have physically abused any minor?

ANSWER _____

IF YES, EXPLAIN BELOW.

Pursuant to RCW 9A.72.085, I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Applicant Signature _____

Date and Place _____

Witness _____



Seattle Parks and Recreation

100 Dexter Avenue North

Seattle, WA 98109

CONSENT TO RELEASE INFORMATION AND RELEASE FROM LIABILITY

To Whom It May Concern:

I am an applicant for a position with Seattle Parks and Recreation. I understand that the Washington Child/Adult Abuse Information Act, Chapter 486, Laws of 1987, requires this agency to investigate my personal history to evaluate my qualifications to hold the position(s) for which I applied. Therefore, I authorize Seattle Parks and Recreation to gather all pertinent information regarding my personal history, including information which may be of a confidential or privileged nature.

I consent to your release of any and all public and private information in three areas:

1. **civil adjudications:** a specific court finding of sexual abuse or exploitation or physical abuse in a dependency action(s) or in a domestic relations action(s);
2. **conviction record:** criminal history record information relating to certain crime(s) against persons; and
3. **disciplinary board final decisions:** Department of Licensing finding(s) of physical and sexual abuse or exploitation of a child.

I request your cooperation in supplying this information to Seattle Parks and Recreation on behalf of _____.

I hereby agree to release you and those who supplied you with information of any kind, your company or organization, the City of Seattle and its employees, Seattle Parks and Recreation and its employees from any liability for any damage which may result from furnishing the requested information.

applicant's signature

date

applicant's name (print)

address

date of birth

city, state and zip