

**City of Seattle**  
**Civil Service Commission**  
**April 22, 2009**

**APPROVED JUNE 17, 2009**

**Call to Order:** Commission Chair Ellis H. Casson called the regularly scheduled meeting to order at 9:35 a.m. in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98124.

**In Attendance:**

Commissioner Gregg Hirakawa  
Commissioner Steven Jewell  
Glenda Graham-Walton, Executive Director  
Gwen Ford (Fill-in for Teresa Jacobs)  
Gary Smith, Assistant City Attorney

Prior to the start of the meeting Commission Chair Casson announced that the Seattle Municipal Tower is having a earthquake drill at 9:45 a.m. at which time the Commission meeting will stop and continue thereafter.

**ACTION ITEMS**

**Public Comment:** There was no public comment.

**1. Approval of Minutes:**

• **Approval of February February 18, 2009 Meeting Minutes.**

Commissioner Hirakawa recommended that a correction be made on page 2, second line of the minutes, which reads...Seattle Municipal Coder. This should be corrected to read Code. Commissioner Jewell made a motion to adopt the minutes as corrected and seconded by Commissioner Hirakawa. The motion passed.

**2. Review Monthly Case Status Report & Appeals-New, Update & Review:**

The Commission reviewed the monthly case status report including a review of the following:

**Prappas v. City Light CSC No. 09-01-001-Order of Dismissal.** Appellant withdrew appeal after reaching a settlement agreement with the department. The appeal was dismissed.

**Montstream v. City Light CSC No. 09-01-004—Update (This item was not on the distributed agenda :** The Executive Director, Glenda Graham-Walton stated this was a probation appeal that is still going on, which has been delegated to the Hearing Officer for determining jurisdiction. The issue here is whether the discharge was justifiable Assistant City Attorney Gary Smith informed the Commission that the Montstream case is on appeal. The main concern for the Hearing Officer is whether or not the appellant was on probation when discharged. This has been a long standing issue with the Commission. The Hearing Officer was given all correspondence and past decisions. There is currently a motion to dismiss and the Executive Director will attend the hearing. There was some discussion on re-allocation versus reclassification in reference to probation. Oral Argument before the Hearing Officer is scheduled for May 20, 2009 .

### **DISCUSSION ITEMS**

**3. Proposed Council Bill Trial Service Period Ordinance (Scheduled for discussion on April 22, 2009 before Council Personnel Committee)**

Ms. Graham-Walton reported that the Council Bill Trial Service Period Ordinance is scheduled to go before the City Council Personnel Committee today at 3:00 p.m. There has been a sign off by Personnel and the Mayor sent a letter of support. She stated that there has been no push back. The Commission and Personnel are jointly submitting the Ordinance.

**4. Draft 2007-2008 Annual Report:** The Executive Director stated that the report looked good. It will be placed on the agenda for next month's meeting.

**5. Monthly Summit (Budget) Report:**

Ms. Graham-Walton announced that the budget looks good and the CSC on target. The CSC has not been asked to make any budget cuts especially with salaries being 97% of the budget. Assistant City Attorney Gary Smith stated that the entire City Attorney's Office are having to take a four day furlough and the training budget has been frozen.

**6. Old/New Business:**

No Old or New Business

**7. Other**

- The Executive Director Glenda Graham-Walton referred the Commission to the two Seattle Times articles dated March 24, and April 10, 2009.
- Commission Chair Casson stated the Commission will return to the third Wednesday of each month unless there is nothing to do. Therefore, the next CSC meeting is scheduled for May 20, 2009.

A motion was made by Commissioner Gregg Hiramawa to adjourn the meeting and seconded by Commissioner Jewell. The motion passed unanimously and the meeting adjourned at 10:10 a.m.

**Minutes respectfully submitted by Gwendolyn Ford, Administrative Staff Assistant.**

Approved by:

/s/ Teresa R. Jacobs 6/17/09

/s/ Ellis H. Casson 6/17/09

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 Teresa R. Jacobs  
 Administrative Staff Assistant

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 Ellis H. Casson  
 Commission Chair

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Date