



City of Seattle
 Department of Planning and Development (DPD)
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PRELIMINARY APPLICATION FORM [PAF]

Project #: _____
Date: _____

APPLICATION:

Project Address: _____
 Description of Work: _____

PERMIT TYPE:	ATTACH 1 SITE PLAN (min 8½" x 11"; max 36" x 48")
Construction:	
Addition to Existing Structure	Basic Site Plan
Interior Alterations Tenant Improvements (T.I.)	Location / Vicinity Plan
Voluntary Seismic Upgrade	Not Required
Emergency Repairs Temporary	Preliminary Site Plan
New Building	Preliminary Site Plan
Grading Only Demolition Only	Preliminary Site Plan
Land Use (MUP)	Preliminary Site Plan

DEVELOPMENT SITE:

Legal Description: _____

 King County Assessor's Parcel Numbers (APNs) : [contact 206-296-7300] _____
 Common Building Name: _____ DPD Building Identifier: _____
 Are you: Splitting an existing development site? Yes No Combining development sites? Yes No

LAND USE (MUP) PROJECT COMPONENTS:

Administrative Conditional Use	Administrative Design Review
Early Design Guidance / Design Review	Streamlined Design Review
Shoreline Substantial Development	Rezone SEPA Variance
Other: _____	Other: _____

GREEN BUILDING INFORMATION	Are you interested in participating in a green permitting program? Yes No
	If yes, select appropriate box: Priority Green Expedited Priority Green Facilitated Other: _____
	<i>*For more information, see submittal requirements in "5 Steps for Successful DPD Application Submittal"</i>

APPLICANT:

Primary Applicant: _____ **DPD Contact ID:** _____

Owner Owner's Agent Lessee Contractor Licensed Architect Licensed Engineer

Address: _____

City / State: _____ Zip: _____

Cell / Telephone Number(s): _____ Fax Number: _____

Email: _____

Owner (if not primary applicant listed above): _____

Address: _____

City / State: _____ Zip: _____

Cell / Telephone Number(s): _____ Fax Number: _____

Email: _____

PROJECT DETAILS:

PROJECT TYPE:	Commercial	Industrial	Institutional	Residential (select all applicable types below and enter the number of units)	Other
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Single Family Residence ____	<input type="checkbox"/> Cottage Housing ____	<input type="checkbox"/> Townhouses ____	<input type="checkbox"/> Rowhouses ____	<input type="checkbox"/> Apartments ____	
<input type="checkbox"/> Accessory Dwelling Unit ____	<input type="checkbox"/> Detached Accessory Dwelling Unit ____	<input type="checkbox"/> Carriage Housing ____			

PASVs will be conducted on most MUP types and NEW structures for construction applications regardless of ground disturbance

Ground Disturbance? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, complete this section	1. Is disturbance greater than 750 Sq Ft? (if yes PASV Required)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	2. Is project in an Environmentally Critical Area (other than Liquefaction or Peat Settlement-prone Areas)	<input type="checkbox"/> Yes*	<input type="checkbox"/> No
	3. Is disturbance less than 1cubic yard and hand dug?	<input type="checkbox"/> Yes	<input type="checkbox"/> No*

***If #2 = Yes and #3 = No a PASV is required**

**Indicates required fields*

PRE-SUBMITTAL CONFERENCE?	*If yes, submit Pre-Submittal Conference Application Form and Statement of Financial Responsibility / Agent Authorization form	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Sq Ft of New Construction: _____	Number of Existing Parking Spaces: _____
Total Sq Ft of Existing and New Construction: _____	Number of New Parking Spaces: _____
Building Footprint (In Square Feet): _____	Number of Existing Dwelling Units: _____
*Estimated Project Value: \$ _____	Number of Proposed Dwelling Units: _____
*Total Replaced New & Impervious Surface (In Square Feet): _____	Number of Dwelling Units Proposed for Removal: _____
Development includes structural overhangs in the right-of-way? Yes No	Total Number of Dwelling Units: _____
*Development includes portions of structure that extend over / under alley?	Proposed Number of Buildings: _____
*Are you proposing to use the right-of-way for any green factor requirements?	Yes No
*Development includes portions of structure that extend over / under area that needs to be dedicated for right-of-way widening and improvements?	Yes No

TERMS AND AUTHORIZATION:

I understand that this form does not constitute a complete application or permit. Other submittal documents may be required for each permit application, such as plans and calculations.

Applicant Signature _____

Date _____