



Multifamily /Commercial Building STFI Checklist

Property Address: _____

A/P #: _____

I understand that I am responsible for knowledge of and compliance with all applicable codes. I further understand and acknowledge that my permit will be issued "Subject to Field Inspection" meaning I will not receive code review prior to issuance and that verification of code compliance will therefore be the sole responsibility of DPD Inspector(s). I agree to make any changes as required by my inspector(s), to achieve compliance with applicable codes.

I have reviewed the information below and attest to its accuracy with respect to my project and understand and acknowledge that my permit may be revoked and a complete plan review and approval may be required at the discretion of my inspector(s) should the information prove to be inaccurate or if deemed necessary.

I understand that this document is to be kept with my issued permit and is part of the approval permit document.

Print Name: _____ Signature: _____

This project includes the following: (If the answer is yes to any of the questions below, your project will require plan review, unless its pre-authorized by a Building Inspector.)

- | <u>Yes</u> | <u>No</u> | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Change of use as defined by and land use and zoning code (Existing permitted use: _____) |
| <input type="checkbox"/> | <input type="checkbox"/> | Change of Occupancy or character of occupancy as defined by Building Code (Existing Permitted Occupancy: _____). |
| <input type="checkbox"/> | <input type="checkbox"/> | Change in number of exits; change in path of travel or distance to exits. |
| <input type="checkbox"/> | <input type="checkbox"/> | Work involves structural work. |
| <input type="checkbox"/> | <input type="checkbox"/> | Additions of new floor area. |
| <input type="checkbox"/> | <input type="checkbox"/> | Work is in more than 4,500-sq. ft. of floor area. |
| <input type="checkbox"/> | <input type="checkbox"/> | Expansion of existing tenant space. |
| <input type="checkbox"/> | <input type="checkbox"/> | Initial tenant improvement (Is this the first tenant for this space?). |
| <input type="checkbox"/> | <input type="checkbox"/> | Change in number of required parking space(s). |
| <input type="checkbox"/> | <input type="checkbox"/> | Work involves exterior work. |
| <input type="checkbox"/> | <input type="checkbox"/> | Building envelope changes. |

YOU MUST CONTACT YOUR INSPECTOR PRIOR TO BEGINNING CONSTRUCTION