

Difference between Leased Maintenance and Billed Maintenance

The City of Seattle internally manages its own fleet. The Fleets and Facilities Department (FFD) purchases, maintains, and repairs the City's vehicles and specialized equipment, including cars, light trucks, fire apparatus, and heavy equipment. Some departments, such as Parks and Recreation, Seattle City Light and Seattle Public Utilities, own most or all of their own vehicles, and pay FFD to maintain them ("billed maintenance"). Other departments, such as Police and Fire, lease their vehicles from FFD, and regular routine maintenance and repair of the vehicles is covered by the lease ("leased maintenance").

Leased Maintenance

Vehicle leases cover overhead, replacement of the vehicle at the end of its life cycle and maintenance. The maintenance portion of the lease rate is associated with regular routine planned maintenance and repair of vehicles. Leased maintenance applies to FFD-owned vehicles only.

Examples of leased maintenance:

- Tune-ups
- Tire work and towing
- Brake work
- Engine and transmission repairs
- Upholstery repairs
- Vehicle safety inspections and preventive maintenance, e.g., oil changes
- Electrical repairs
- Breakdown maintenance

Billed Maintenance

In addition to maintaining the vehicles it owns and leases to certain departments, FFD also maintains vehicles owned by other departments and bills them directly for this service. FFD also bills departments to which it leases vehicles for unplanned maintenance and repair of leased vehicles.

Examples of billed maintenance:

- Maintenance performed on department-owned vehicles (Fire, Seattle Department of Transportation, Parks & Recreation, Police, Seattle Public Utilities, Seattle City Light, etc.)
- Accident damage (when department causes damage)*
- Vandalism
- Special requests, such as adding a storage locker to an existing vehicle
- Theft of vehicles
- Seasonal maintenance, such as installing chains
- Nonvehicle maintenance, such as work on fuel sites owned by other departments

**When accident caused by an outside party, the City repairs and recovers damages for repairs. In these cases, departments do not pay.*