

# Neighborhood Planning Advisory Committee

October 27, 2009

City Hall, Bertha Knight Landes Room

600 4th Ave, Seattle, WA 98124

## MEETING SUMMARY

*Prepared by Triangle Associates, Inc.*

### ATTENDANCE

✓ In attendance, □ Not in attendance, X Excused absence

Neighborhood Planning Advisory Committee Members			
Last	First	Affiliation/Neighborhood	In Attendance?
Ashkenazy	Boaz	At Large/Wedgewood	✓
Bailey	Adrienne	Central Area District Council/Central Area	✓
Coney	John	Magnolia-Queen Anne District Council/Queen Anne, Magnolia	✓
Coxley	Christie	Southeast District Council/Rainier Beach	✓
Edwards	Judith	Greater Duwamish District Council/North Beacon Hill	✓
Hale	Jeannie	Northeast District Council/ Laurelhurst	✓
Harris	Ashley	Ballard District Council/Ballard	✓
Knapton	Kay	Seattle Planning Commission	✓
Leighton	Amalia	Seattle Planning Commission	✓
Meeks	Sharonn	Southwest District Council/West Seattle	✓
Oien	Heidi	At Large/Capitol Hill	✓
Ramirez	Maria	Delridge District Council/Delridge	X
Saxman	Dennis	East District Council/Capitol Hill	✓
Stanford	Catherine	Downtown District Council	X
Miller	David	North District Council/Pinehurst	□
Stineback	Kate	At Large	✓
Thaler	Toby	Lake Union District Council/Fremont	✓
Vergis Vinh	Diana	At Large	✓
Wall	Irene	City Neighborhood Council Neighborhood Planning Committee/Phinney Ridge	✓

Alternates			
Last	First	Alternate for	In Attendance?
Barker	Cindi	City Neighborhood Council Neighborhood Planning Committee/Phinney Ridge	✓
Benjamin	Craig	Ballard District Council/Ballard	□
Brower	Josh	Seattle Planning Commission	□
Counts	George	Magnolia-Queen Anne District Council/Queen Anne, Magnolia	□
Hinrix	Robert	Greater Duwamish District Council/North Beacon Hill	□
Joncas	Kate	Downtown District Council	□
Lathromp	Denise	Council Alternate/Morgan Junction	□
Lee	Mona	Southeast District Council/Rainier Beach	□
McAftertey	Blayne	Northwest District Council	□
Melo	Sandra	Delridge District Council/Delridge	□
Murakami	Pat	Central Area District Council/Central Area	□
Ramey	Brian	Lake Union District Council/Fremont	✓
Wainwright	Mark	Southwest District Council/West Seattle	□

Project Team/Other City of Seattle			
Last	First	Organization	In Attendance?
Kern	Michael	Triangle Associates	✓
Nolte	Dan	Councilmember Clark's Office	✓
Trask	Blake	Triangle Associates	✓
Whittemore	Thomas	Department of Neighborhoods	✓

### WELCOME AND INTRODUCTIONS

The Neighborhood Planning Advisory Committee (NPAC) held a special meeting to conclude discussion and provide input requested by the Chair of the City Council's Planning, Land Use and

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Neighborhoods Committee (PLUNC) regarding neighborhood planning in 2010. The facilitator opened the meeting and the Co-Chairs welcomed members and led a round of introductions. The facilitator reviewed the agenda and meeting materials (available from the Committee's website).

**STATUS REPORT OPEN HOUSES**

Before focusing on neighborhood planning in 2010, the Committee held additional discussion on the upcoming second round of status report open houses. A Co-Chair asked the Committee for input on how to document the Open Houses, noting that while the Planning Commission had taken the lead on creating summary documents from the first round of open houses, it was not intending to do so for this second round, and the City was limiting its documentation to the results of the dot exercise. The Co-Chair said NPAC members need to commit to spending time on this if they want more documentation from these open houses. The Co-Chair distributed a draft note taking template she had created which NPAC members can use, if they wish, to document feedback at the tables they are hosting.

One Committee member voiced concern that the template was too restrictive. A Co-Chair said that NPAC members should use the template only if it makes it easier for them to record the meeting. Another member asked whether these notes would be included in the Status Reports. DPD said they would be included in the official record.

One member expressed concern about the Open House locations, suggesting that they could dampen turnout in some areas. A Co-Chair asked NPAC members to encourage residents to make the extra trip to attend to the Open Houses.

Because of time limitations, the facilitator suggested that additional discussion on this issue occur at the Subcommittee level, and encouraged all interested members to participate in that discussion. The Subcommittee will continue to work with the Planning Commission and the City to complete preparation for the second round of open houses, including finalizing the agenda, NPAC table assignments, and how open house input will be documented.

**Neighborhood Planning in 2010**

NPAC discussed many aspects of neighborhood planning in 2010, including how to accurately describe where the Committee is in accomplishing the tasks set out for it in the resolution that created it, and the advantages and disadvantages of the options identified in the *Issues/Options* document. There was general agreement that remaining tasks including validation, neighborhood plan update recommendations, and other issues should be discussed and resolved prior to NPAC's sunset, but that NPAC needed to proceed as quickly as possible. There was also agreement that NPAC could not continue to meet without facilitation and staff support.

Some members felt the upcoming elections would have significant implications for neighborhood planning. One member asked to get the sense of the group on the following recommendation: "Should NPAC suspend its activities and ask the City Council to suspend all monies for neighborhood planning in 2010 until the new administration is inaugurated?" NPAC members did not express support for this recommendation, so the member withdrew it.

Based on the conversation about the future of NPAC, and in response to the City Council's question about the appropriate role and scope for NPAC moving forward, it was moved and seconded that the Council provide facilitation and staffing resources for NPAC for *up to* the first six-months of 2010, to allow NPAC to wrap up any remaining work set out in Resolution 31085.

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The motion passed with 10 in favor, two opposed, and zero abstentions. In response to the City Council's question about whether NPAC agrees with the Executive's proposed approach for 2010 updates, NPAC decided by consensus that it does not agree with that proposed approach. NPAC decided by consensus that it agreed with Option B, "Modify Executive's 2010 approach," as described in the Council's memo, but with the following modifications:

1. That the two neighborhood plan updates be selected based on NPAC criteria.
2. That additional funding be provided to DON for adequate outreach.
3. To allow 2010 neighborhoods to use an outside city-approved consultant to draft their plan updates.

A Co-Chair noted that NPAC needs to be aware of and prepare for the possibility that the City Council may not restore funding for the Committee into 2010. In response to a question on this topic, a Legislative Assistant for the PLUNC Chair indicated that under the current schedule, there should be a clearer picture by later in November, likely by NPAC's November 17 meeting. One Committee member suggested that if NPAC is not funded, the Committee should add meetings before the end of December. A Co-Chair made note of this, and said that an email would be sent out to poll Committee members about the possibility.

**Public Comment**

No one offered public comment at this meeting.

**Next Steps/Final Thoughts**

The facilitator reviewed topics identified for the November agenda and asked members to forward any additional items. The Co-Chairs thanked the members for their participation and adjourned the meeting. The Committee's next meeting will be Tuesday, November 17, 2009 at 6:15 pm in the Bertha Knight Landes Room at City Hall.