

**Neighborhood Planning Advisory Committee**  
 December 15, 2009, 6:15 pm – 8:30 pm  
**Seattle Municipal Tower Conf Room #4050**  
**700 5th Ave, Seattle, WA 98104**

*Prepared by Triangle Associates, Inc.*

**ATTENDANCE**

✓ In attendance, □ Not in attendance, X Excused absence

<b>Neighborhood Planning Advisory Committee Members</b>			
<b>Last</b>	<b>First</b>	<b>Affiliation/Neighborhood</b>	<b>In Attendance?</b>
Ashkenazy	Boaz	At Large/Wedgewood	X
Bailey	Adrienne	Central Area District Council/Central Area	✓
Coney	John	Magnolia-Queen Anne District Council/Queen Anne, Magnolia	✓
Coxley	Christie	Southeast District Council/Rainier Beach	✓
Edwards	Judith	Greater Duwamish District Council/North Beacon Hill	X
Hale	Jeannie	Northeast District Council/ Laurelhurst	✓
Harris	Ashley	Ballard District Council/Ballard	X
Knapton	Kay	Seattle Planning Commission	✓
Leighton	Amalia	Seattle Planning Commission	✓
Meeks	Sharonn	Southwest District Council/West Seattle	✓
Oien	Heidi	At Large/Capitol Hill	✓
Ramirez	Maria	Delridge District Council/Delridge	□
Saxman	Dennis	East District Council/Capitol Hill	✓
Stanford	Catherine	Downtown District Council	X
Miller	David	North District Council/Pinehurst	□
Stineback	Kate	At Large	✓
Thaler	Toby	Lake Union District Council/Fremont	✓
Vergis Vinh	Diana	At Large	✓
Wall	Irene	City Neighborhood Council Neighborhood Planning Committee/Phinney Ridge	✓

<b>Alternates</b>			
<b>Last</b>	<b>First</b>	<b>Alternate for</b>	<b>In Attendance?</b>
Barker	Cindi	City Neighborhood Council Neighborhood Planning Committee/Phinney Ridge	✓
Benjamin	Craig	Ballard District Council/Ballard	✓
Brower	Josh	Seattle Planning Commission	□
Counts	George	Magnolia-Queen Anne District Council/Queen Anne, Magnolia	✓
Hinrix	Robert	Greater Duwamish District Council/North Beacon Hill	□
Joncas	Kate	Downtown District Council	□
Lathromp	Denise	Council Alternate/Morgan Junction	□
Lee	Mona	Southeast District Council/Rainier Beach	□
McAftertey	Blayne	Northwest District Council	□
Melo	Sandra	Delridge District Council/Delridge	□
Ramey	Brian	Lake Union District Council/Eastlake	□
Wainwright	Mark	Southwest District Council/West Seattle	□

<b>Project Team/Other City of Seattle</b>			
<b>Last</b>	<b>First</b>	<b>Organization</b>	<b>In Attendance?</b>
Goldberg	David	Department of Planning and Development	✓
Kern	Michael	Triangle Associates	✓
Nolte	Dan	Councilmember Clark's Office	✓
Tenna	Sebhat	Department of Neighborhoods	✓
Trask	Blake	Triangle Associates	✓

**WELCOME AND INTRODUCTIONS**

The Neighborhood Planning Advisory Committee (NPAC) Co-Chairs opened the meeting, welcomed members, and led a round of introductions. The Facilitator reviewed the agenda and meeting materials (available from the Committee's website). A Co-Chair asked for consensus approval of the December 1, 2009 meeting summary (available from the website). Because the Committee did not reach consensus, it was moved and seconded that the Committee approve the

**Neighborhood Planning Advisory Committee  
December 15, 2009  
MEETING SUMMARY**

December 1, 2009 meeting summary. The motion carried with 8 members in favor, 0 against, and 4 abstentions

A Co-Chair then reported that the Department of Planning and Development (DPD) notified the Co-Chairs that funding would be available for one additional NPAC meeting. She asked NPAC members to reserve January 19, 2010 for the final NPAC meeting at the Bertha Knight Landes Room. She noted that the meeting would begin 30 minutes later than typically scheduled, thus starting at 6:30 p.m. and ending at 9:00 p.m.

**RECOMMENDATIONS ON CRITERIA FOR SELECTING NEIGHBORHOODS AFTER 2010**

The Neighborhood Selection Criteria Subcommittee Lead provided an overview of the Subcommittee meeting held on December 10, and reviewed the Subcommittee's report (available from the website) containing recommendations for objective and subjective general criteria for selecting neighborhoods to receive neighborhood plan updates after 2010. It was moved and seconded to adopt the Selection Criteria Subcommittee report. The Co-Chairs then called for discussion, during which several NPAC members provided suggested edits that were accepted as friendly amendments.

The Committee discussed several issues and concerns related to the Subcommittee report. Committee members considered how to include language describing the development capacity of urban villages, especially in situations where significant growth has occurred immediately outside existing urban village boundaries. The Committee discussed the possible effects of the criteria on affordable housing. It also discussed how to include language referring to large major institution master plans, and whether their inclusion in the criteria would help or hinder the ability of neighborhoods to interact with large institutions. After discussion, the motion carried with 11 members in favor, 1 against, and 2 abstentions.

During the discussion, some NPAC members expressed the opinion that, while the general criteria adopted by NPAC are valuable, there is an opportunity to provide additional guidance to decision makers, perhaps including and how to use the criteria to inform decision-making. Based on this discussion, the Subcommittee agreed to meet again prior to the January 19, 2010 NPAC meeting to discuss developing additional guidance for decision makers. The Subcommittee agreed to present any draft recommendations that result for discussion and adoption at the January meeting. The Facilitator reiterated that Committee members who want to influence this additional guidance need to participate in the Subcommittee's meeting (in person or ahead of time via email), as there will be a limited amount of time to refine and adopt the guidance at the January meeting.

**NEIGHBORHOOD PLAN UPDATES**

The Neighborhood Plan Update Subcommittee Leads reported that the Subcommittee made revisions to Section III of its report (Checklist of Topics for Stakeholders to Consider), incorporating edits suggested by members at the last meeting and via email. It was moved and seconded that NPAC adopt Section III, as amended at the meeting by a series of friendly amendments. Following the Committee's review of previously accepted friendly amendments, the membership made some additional suggestions and then voted on the motion. The motion carried with 13 members in favor, 1 against, and no abstentions.

**PUBLIC COMMENT**

One Committee alternate provided comments on the night's discussion. She noted her support for the suggestions made by some NPAC members to add guidance to accompany the objective and

**Neighborhood Planning Advisory Committee**  
**December 15, 2009**  
**MEETING SUMMARY**

subjective criteria for selecting neighborhoods for neighborhood plan updates. She felt this guidance was necessary to inform City staff and decision makers how to evaluate the criteria.

**NEXT STEPS/FINAL THOUGHTS**

The Facilitator then asked Committee members if they had any additional topics to bring up and/or discuss prior to the meeting's close. He reminded Committee members to contact the Co-Chair and/or Facilitator if there are specific items they want included on the agenda for the next meeting.

The Facilitator asked the Co-Chairs to report on their December 9 presentation to the City Council's Planning Land Use and Neighborhoods Committee (PLUNC). A Co-Chair explained that the presentation was limited because the PLUNC meeting had run longer than expected. The Co-Chairs reported that they presented the results of NPAC's voting on recommended neighborhoods to receive plan updates in 2010. They also told PLUNC that NPAC would provide a report containing all the advice it has provided, after its final meeting in January.

The Committee then discussed the assembling of that report. The Co-Chairs explained that they intend to work with Triangle Associates to assemble all of NPAC's approved advice into one report to PLUNC. The Committee decided that if a Committee member(s) chooses, he or she can provide individual comments on any NPAC-related topic that will be assembled and included as a minority report, to accompany the adopted advice. It was decided that such comments should be sent directly to Triangle (not the Co-Chairs, DPD or DON) by January 12.

NPAC will review and approve the cover letter to its report at the January 19, 2010 meeting. The Committee requested that Triangle bring a signature page to the January meeting, so each member can decide whether or not to indicate support for the report by signing the cover letter. Members who cannot attend that meeting and want to sign the letter should provide an electronic signature to Triangle or arrange a time when they can visit the Triangle offices to sign the letter.

One NPAC member recommended that DON be responsible for publishing the report and should make it available to all stewardship groups.

The Co-Chair thanked the members for their participation and adjourned the meeting. The final NPAC meeting will be on January 19 (the third Tuesday, NPAC's usual meeting date), from 6:30-9:00 pm at the Bertha Knight Landes Room in City Hall. This is a later start time, to accommodate room availability.