



Occidental Square Park Structure/Kiosk Project November 20, 2007 Second Public Meeting Public Process Overview

History of the Project

- Genesis of the Project:
 - The project to renovate Occidental Square Park was part of the Pioneer Square Area Parks Improvement project named in the 2000 Pro Parks Levy.
 - The project to add a 625 square foot structure/kiosk to Occidental Square Park was originally proposed in the plan to renovate Occidental Square Park.
 - The purpose of the structure/kiosk is to provide a viable tenant-occupied commercial space which will help to activate the renovated Park on a daily basis. The Mayor and City Council provided funding in the 2006 City budget to pay for these improvements.
 - Project Web Site <http://www.seattle.gov/parks/proparks/Projects/occidentalkiosk.htm>
- City Standards, Codes and Regulations::
 - This Project is governed by the City's Planning and Building Codes. As a City agency, Parks is required to follow these Codes.
 - The Project site lies within the boundaries of the Pioneer Square Preservation District (PSPD) and Parks is required to follow all Rules of the PSPD.
 - Parks has many policies, design standards and technical specifications for construction that are in place to ensure safety, durability and ease of maintenance.
- Public process conducted on this Project to date:
 - An initial Public meeting was held on 01.24.07.
 - The second of required three public meetings was held on 05.02.07
 - Notes from all public meetings associated with this Project will be posted on the Project Web site.
- Who Parks notified about the meeting(s) and the sources of the list:
 - Parks sent notification announcing the public meeting to the carrier route addresses in the neighborhood.
 - Parks sent notification announcing the public meeting using First Class mail to the Pioneer Square Community Association, Downtown Seattle Association, South Downtown Association, Pioneer Square Preservation Board, and other community group mailing lists as available.

- A meeting announcement was posted in Occidental Square Park, at the Klondike Gold Rush National Historic Park and in the office of the Pioneer Square Community Association.
- Parks sent a press release to announcing the project and public meeting to the Seattle Times and Post Intelligencer.
- A meeting announcement was posted on the Project Website at <http://www.seattle.gov/parks/proparks/Projects/occidentalkiosk.htm>
- Milestone and decisions made to date, if any:
 - None

Explanation of how decisions are made.

- How Parks uses input from the public
 - Public input will be used to define the general design of the project.
- What impact that input has on a project
 - Public input will be used to define the general design of the project.
- How “majority” opinions will figure in decisions:
 - If a majority of meeting attendees indicates a preference, this may be used to define or confirm the design direction, subject to the following reviews.
 - In instances where a “majority” opinion conflicts with previous “majority” opinions, the conflict will be considered by Parks internal review committees that may include ProView, ProView Tech or Project Steering.
 - In all cases, opinions are advisory to the Parks decision making process that includes internal technical review (ProView and ProView Tech) where Park policies, procedures and standards are considered.
 - The Parks Superintendent has the final decision on this project.

Factors that may have an impact on the outcome, including:

- Safety Issues – Safety issues are considered by the consultant, project manager and Parks internal review committees during design.
- Mayoral priorities – None known
- City Council Actions – None known.
- Voter approval – Not Applicable
- Budget limitations – All costs for design, construction, and project management must be paid from the \$300,000 project funds. Decisions on the scope of the project and materials may be limited by the budget.
- Regional need – Not Applicable

- The Pioneer Square Preservation District – The project must comply with the Rules of the PSPD.
- The Pioneer Square Preservation District – Parks must be granted a Certificate of Approval, sign by the Director of the Seattle Department of Neighborhoods prior to the start of construction.

Budget source, and amount, impact on project scope

- At the request of the Mayor, the City Council provided \$300,000 of project funding in the 2006 City budget.

Timelines: upcoming steps in the process, points at which Parks will invite comment

Event	Proposed Event Date
Public Meeting #1 - Initial Public Input	January 24, 2007
Public Meeting #2 - Schematic Design Review	May 2, 2007
Public Meeting #3 - Design Development Review	November 2007
Pioneer Square Preservation Board ARC Presentation - Design Development Review	December 2007
Submit Application to Pioneer Square Preservation Board & 65 % CD's	Late Spring 2008
Presentation to PSPB	Late Spring 2008
DON Approval Process (10 to 15 Days)	Late Spring 2008

After the public involvement process is completed, Parks will make a decision and proceed to implement it.