



NOTICE OF FREE TRAINING OPPORTUNITIES Square Footage Business Tax

DATE: September 23, 2009

TO: All Interested Parties - RSVP is required*

FROM: Denise Movius, Director, Revenue and Consumer Affairs Division

SUBJECT: Square Footage Business Tax/ Allocation and Apportionment

In light of recent changes to the City of Seattle's tax laws, as mandated by State law, the Department of Executive Administration, Revenue and Consumer Affairs Division is offering free training classes to the public. The classes will focus on:

Allocation/Apportionment Provisions of the Square Footage Business Tax

Following are the class dates, times and locations:

DATE	TIME	LOCATION
Wednesday, October 21, 2009	9 a.m. to 11:00 a.m.	Seattle Municipal Tower 700 Fifth Avenue, Room 4096 Seattle, WA 98104
Wednesday, November 11, 2009	9 a.m. to 11:00 a.m.	Seattle Municipal Tower 700 Fifth Avenue, Room 4080 Seattle, WA 98104
Wednesday December 9, 2009	10:00 a.m to 12:00 p.m.	Seattle Municipal Tower 700 Fifth Avenue, Room 4080, Seattle, WA 98104

**** Space is limited. Please call Carmela Paul at (206) 233-3789 to reserve your space. Reasonable accommodations are available upon request.***